



## **Barth Syndrome Foundation (BSF) Board Nomination Procedures**

*Adopted December 3, 2019*

The Governance Committee (the "Committee") of BSF is charged with receiving and vetting nominations for Board membership and for proposing new Directors to the BSF Board for its deliberation and vote.

The Committee will receive nominations for new Directors on an ongoing basis.

Nominations may be received by the Committee:

1. From current BSF Board members
2. From BSF staff members
3. From members of the broader BSF community

Individuals may nominate themselves for Board service.

Nominations must be received by the Committee via US mail or email – addressed to the Chair of the Committee – and must contain the following information:

- Name of nominee
- Contact information for nominee
- Brief reason for the nomination, including how the nominee's service on the Board is expected to benefit BSF

The Committee will acknowledge each nomination within one week of receipt. Board nominations will be reviewed by the Committee at its next meeting following receipt. Nominees will be contacted by a Committee member regarding their interest in serving on BSF's Board and their ability to commit the necessary time and effort to the position. The Committee will consider each nominee on a case by case basis.

When a nominee is deemed to be a potentially appropriate addition to BSF's Board by the Committee, the Committee Chair will present that nominee's candidacy at the next practicable meeting of the full Board. Per BSF's by-laws, the Board will vote on the nominee and the Board's vote shall be binding.

Nominees will be informed periodically by the Committee of their status in the Board selection process and will be notified as soon as possible after any vote is taken on their candidacy by the BSF Board.