



## Board Meetings and Attendance Policy

It is expected that members of the Board of Directors attend all meetings. Regular Board meetings will be scheduled and confirmed with all Board Members with ten (10) days notice of such times and such places. Proposed Board actions will be included with the notice, and a final Board meeting agenda will be provided to all Board Members at least three (3) days prior to the scheduled meeting. Each director must attend a minimum of 75% of the scheduled board meetings each fiscal year. If a director fails to meet this minimum, his or her position will become vacant for the remainder of the term. At the discretion of the chair, imposition of this rule may be waived due to extenuating circumstances. A minimum of 4 meetings annually will be held; 1 of the meetings will be face-to-face (barring extenuating circumstances, as determined by the chair).